



## OPEN MEETING

### Services and Activities Fee Committee Minutes

March 9th, 2018 | Patterson 204 | 12pm-1:30pm

### AGENDA

#### 1) Introductions & Attendance

- a) Chris Ryckman, ASEWU Director of Finance – CHAIR – **PRESENT**
- b) Madi Casto, Student-at-large - **PRESENT**
- c) Denys Diaz, Student-at-large – **ABSENT**
- d) Nicole Schroeder, Student-at-large – VICE CHAIR – **PRESENT**
- e) Emily Wilson, Student-at-large – **PRESENT**
- f) Edith Claro, Student-at-large – **PRESENT**
- g) Samantha Armstrong, Student Accounting – **ABSENT**
- h) Sally Arel, EWU Budget Office – **PRESENT**
- i) Brock Sieb, Housing and Residential Life – **ABSENT**
- j) Kelley Cullen, Faculty – **ABSENT**
- k) Gaige Baisch – ASEWU President – Ex-Officio – **ABSENT**
- l) Stacey Morgan Foster, VP Student Affairs – Ex-Officio – **ABSENT**
- m) Toni Habegger, Chief Financial Officer– Ex-Officio – **ABSENT**

#### 2) Approval of Minutes

- a) March 2<sup>nd</sup>, 2018
  - i) **A motion was made by Sally to approve the March 2<sup>nd</sup>, 2018 Minutes with discussed change to item C subsection 3.**
  - ii) **No Discussion**
  - iii) **Motion passes 6:0:0**

#### 3) Old Business

- a) **C-STEM is Presenting**

- i) Leslie Cornick presented on co-curricular ideas, and about the opportunity for a Student Research Journal and the request for seed money for that Journal.
    - 1. Will this only be for STEM students?
      - (a) As of right now, the focus is strictly for STEM students, but it could be opened for all students.
      - (b) This money is collected from all students, so the answer on whether it would be for all students could be the determining factor on whether this committee is the right source for funding this project.
    - 2. How will the student editorial board work?
      - (a) The board would be selection of educated students on the process, where a stipend could be offered or some experiential credit be offered to the students.
    - 3. How is this project different from the Digital Commons at the Library?
      - (a) This Journal would be more internal, and student involved than the commons, but there is room for a partnership with the Library.
  - ii) This item will be discussed further with more answers from the Dean after Spring Break.
- b) Proposals Previously Reviewed (**CONFIRM REQUESTED MEETING SCHEDULE**):
- i) Downtown Student Art Gallery Request (Option One, Option Two) – **Committee Requested Presentation**
  - ii) SAIL– **Committee Requested Presentation**
  - iii) Eagle Entertainment
  - iv) Theatre
  - v) ASEWU
  - vi) OCE
  - vii) Symposium
  - viii) EWU Gallery
  - ix) Eagle Sound
  - x) Easterner– **Committee Requested Presentation**
  - xi) Student Accounting
  - xii) EWU ChildCare Center
- c) **FY18 Allocation Adjustment Requests**

i) Easterner

1. We were informed by the interim-director (Dr. Johnson) and the Vice President of Student Affairs, Stacey Morgan Foster, that they are in the process of hiring a Director for the Easterner and would like the S&A Committee to revisit the re-allocation request and only approve \$6,000 to Operations - leaving \$19,000 in Salary and Benefits to support the hiring of a Director for the rest of the year. Based on a pending hiring decision for a Director, Sam's recommendation is to move at least the \$6,000 in accordance with the S&A Committee decision to move \$20,000 and then request that Dr. Johnson come in to discuss the timeline for hiring in order for the committee to decide about the rest of the initially approved re-allocation request.
2. **Discussion:**
  - (a) Chris shared that there will be a director hired for the Easterner, and that there has been a request to review the allocation.
  - (b) His recommendation would be to have the Dean of Students share why now hire a director?
  - (c) The committee suggested that we ask why there is an increase in the Salary for the director?
  - (d) Concerns were that if they do not hire a director after we have budgeted the amount for one, then the Eastern doesn't get to use the funds that they have.
3. **Motion was made to rescind the proposed reallocation for the Easterner by Nikki Schroeder; seconded by Sally Arel**
4. **No discussion**
5. **Motion passes unanimously 6:0:0**

4) **New Business**

- a) **FY19 Requests – Initial Review – What questions, concerns do we have? What additional documentation is needed? Presentation schedule.**

- i) AVP/DOS
- ii) PRIDE Center
- iii) MCC

1. **Questions:**

- (a) **Graduate Student Staff Salary**

- (i) Are these students on a stipend?

2. Concerns:

3. Documentation requests: Since this is a new request we would like to hear a presentation from Dr. Clarke.

iv) Music Ensembles & Programs

v) HOME Program

vi) Spokane Campus Fitness Center

1. Committee was curious if the expense for the card access was for the machine or the maintenance of the security device, because they have a supplemental request for a card machine.

vii) Finance Committee Funding

viii) Spokane Student Services

ix) Intercollegiate Athletics

1. With the new interim-athletic director we would like to hear their take on the S&A funding.

**b) Supplemental Proposal for YMCA Childcare Center**

i) Proposal (\$96,000 TOTAL REQUEST - \$60,000 of Supplemental + ECEAP Funds (\$36,000 in the S&A Fund Balance)

1. Chris shared that the 36,000 would be used to bring their play ground up to speed and to be ECAP certified

2. The committee requested that information about the timeline for all the changes for the playground to be done, that way we can find out if this needs to be done this year or can be accomplished over the few years.

3. The committee requested that we know if there will be a loss of certification if these changes are not made and what the benefits are of the certifications and the urgency of the changes.

4. This information will be requested and then presented at the first meeting back.

**c) MCC Re-Allocation Request**

i) The MCC did not account for their Director or Outreach Salaries, so they have requested a re-allocation.

1. Since there is not more information, we will discuss this item when we return from break.

**5) Meeting Schedule & Work Before Next Meeting**

**a) Spring Quarter Meeting Schedule**

- i) **The committee agreed that Friday's from Noon-2 would work for them in Spring Quarter.**

**6) Adjournment**