

Name _____

Student ID Number _____

Student EWU Email _____

Financially Dependent Student Residency Questionnaire Checklist

You must include the **required documentation and complete this checklist with initials** for your Residency Questionnaire to be reviewed.

Submission of the documentation listed below is necessary for the Residency Office to review your questionnaire. You may require additional documentation or clarification in order to determine whether you meet the requirements showing qualification for residency for tuition purposes. Submitting the Residency Questionnaire, this checklist, and any supporting documentation does not guarantee residency for tuition purposes.

By initialing each required item, I am certifying that I have read the required items and understand I and my parent(s)/legal guardian(s) must provide the required documentation listed for the Eastern Washington University Residence Classification Office to review my residency questionnaire.

1. **Documentation of your financially dependent status.** Acceptable documents include:
 - A copy of the federal IRS tax return signature page and the listing of dependents of the parent(s) or legal guardian(s) who claimed you as a dependent for the most recent tax year; OR
 - A signed, notarized statement from your parent(s) or legal guardian(s) indicating that you will be claimed on their federal IRS tax return for the most recent tax year (if taxes have not yet been filed), OR
 - Other documentation showing that you are financially dependent upon your parent(s), legal guardian(s) or another person (such as evidence they are paying for your tuition, housing, or living expenses).

INITIALS _____

2. **Documentation showing that your parent(s)/legal guardian(s) resided within the state of Washington for the entire 12-month period prior to the first day of the quarter in which you are seeking residency.** Acceptable documents include:
 - A copy of the first and signature page of their lease or rental agreement, OR
 - Copies of rent receipts or tenant ledger from landlord, OR
 - A notarized letter from their landlord (OR person they lived with), OR
 - A home purchase agreement showing the physical address of the home and date of closing.

INITIALS _____

3. **Documentation of your parent(s)/legal guardian(s)'s physical presence in the state of Washington for the entire 12-month period prior to the first day of the quarter in which you are seeking residency.** Note that the housing documentation above is **not** sufficient to show a parent or guardian's physical presence; however, different forms of documentation can be combined to cover the 12-month period in question. Acceptable documents include:
 - Pay stubs or signed employer letter on letterhead showing employment in the state, OR
 - Bank/Credit Card records showing physical transactions that the person has made in the state.

INITIALS _____

4. **State of Washington voter's registration for your parent(s)/legal guardian(s) if they are currently registered to vote.** Acceptable documents include:
 - A copy of their official voter's registration card, OR
 - A copy of the information from the Secretary of State website found here, OR
 - A statement from the county auditor indicating the date registered

INITIALS _____

NOT PROVIDED (REASON) _____

5. **State of Washington vehicle registration if your parent(s)/legal guardian(s) owns or is using a vehicle in the state.** Residents of the State of Washington are **required to title and register their**

vehicle(s) within 30 days of moving to and establishing a domicile in the state. Acceptable documents include:

- A copy of the vehicle registration (a copy of the title is not accepted as proof for residency purposes).
Note: If the vehicle was purchased less than 12 months prior to the term you are seeking residency, you must provide a copy of the bill of sale in addition to the vehicle registration.

INITIALS _____

NOT PROVIDED (REASON) _____

- 6. State of Washington driver's license or State of Washington identification card for parent(s)/legal guardian(s).** Residents of the State of Washington are required obtain a State of Washington driver's license or state identification card within 30 days of moving to and establishing a domicile in the state.

INITIALS _____

NOT PROVIDED (REASON) _____

- 7. Documentation of banking and financial relationships in Washington** – If your parent(s) or legal guardian(s) have a bank account, please provide documentation of when and where that account was established.

INITIALS _____

NOT PROVIDED (REASON) _____

- 8. Non-US Citizens** - If you and/or your parent(s)/legal guardian(s) are not a U.S. citizen, but hold permanent or temporary resident status, or "Refugee-Parolee," "Conditional Entrant" status, or are permanently residing in the United States under color of law, **attach a copy of both sides of the Resident Alien Card, Temporary Resident Card or other verification of status with USCIS.**

INITIALS _____

NOT PROVIDED (REASON) _____

- 9. Other supporting documentation.** If applicable, submit additional documentation, for example, business or professional licenses, as described in Section 3.10-11 of the Residency Questionnaire.

INITIALS _____

NOT PROVIDED (REASON) _____

- 10. Both student and parent/legal guardian must sign and date Section 3 on page two of the questionnaire.** Note that **Section 3** of the Residency Questionnaire **should be completed by your parent or legal guardian.**

INITIALS _____

NAME of person completing section 3 _____

Relationship to you* _____

**Unless specified otherwise, parent(s) refers to the parent domiciled in the State of Washington, and legal guardian(s) refers to a court-appointed legal guardian.*

***Some examples of benefits that may negate establishing residency: WUE tuition benefits (Western Undergraduate Exchange)*, driver's license or car registration from another state, Hunting/Fishing license from another state, in-state tuition benefits from another state, unemployment benefits from another state, Medicaid from another state, etc.)*

Residence Questionnaire

Send to:
Office of Records and Registration, 201 Sutton Hall, Cheney WA 99004-2448



EASTERN WASHINGTON UNIVERSITY

start something **big**

Directions: Please print clearly and answer each question. Incomplete or illegible forms cannot be considered and will be returned. Falsification or intentionally erroneous information is subject to perjury under the laws of the State of Washington, RCW 9A.72.085. All information will be kept confidential in accordance with the Family Educational Rights and Privacy Act of 1974. *Once a domicile is established in Washington, it must continue for one year before you are eligible for resident tuition.*

SECTION 1

Name (Last, First, MI)		Day Phone Number ()	FOR OFFICE USE ONLY	
Address (Street, State, Zip)		Student ID Number		
E-mail Address	Birth City, State, Country	Birth Date	Age	Type Status <input type="checkbox"/> DEP <input type="checkbox"/> INDEP
1. Last high school attended _____ State _____ Year Graduated _____		Today's Date		Effective Date
2. For what term are you now seeking residence classification? Year 20 <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring <input type="checkbox"/> Summer		Resident <input type="checkbox"/> Non-Resident <input type="checkbox"/>		
If you have previously applied at this institution for a change in residence status, indicate: Term _____ Year _____		Residence Classification Officer _____		
3. Class Standing: <input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> Professional School: _____		4. At this Institution, you are or will be enrolled as a: <input type="checkbox"/> New Student <input type="checkbox"/> Continuing Student <input type="checkbox"/> Returning Former Student		
5. Country of citizenship: _____		5a. Do you hold permanent or temporary resident immigration status? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If not USA, answer 5a, 5b and 5c.		5b. Do you hold "Refugee-Parolee," "Conditional Entrant" or PRUCOL status? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Note: An immigrant refugee, and the spouse and dependent children of such refugee, may be exempted from paying the nonresident tuition fees differential if the refugee (a) is on parole status, (b) has received an immigrant visa, or (c) has applied for U.S. citizenship.		5c. Do you hold a visa classification of A, E, G, H-1, I, K, or L? <input type="checkbox"/> Yes <input type="checkbox"/> No		
6. Have you received financial assistance from a state governmental unit or agency during the past twelve months? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, indicate state, agency, type of assistance, disbursement dates, etc.		
7. Will you be receiving state financial assistance during the next twelve months? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, indicate state, agency, type of assistance, disbursement dates, etc.		

SECTION 2

1. Are you applying for resident status as a dependent student whose parent or court-appointed legal guardian has maintained a bona fide domicile in the State of Washington for at least one year? <input type="checkbox"/> Yes <input type="checkbox"/> No	<i>If yes, your parent or legal guardian must complete SECTION 3 of this form, providing proof of his/her Washington domicile and all requested supporting documentation. Verification of your dependent status must be documented by submitting a true and correct copy of your parent's or legal guardian's state and federal income tax return for the most recent tax year. The extent of the disclosure required concerning the parent's or legal guardian's state and federal tax returns is limited to the listing of dependents claimed and the signature of the taxpayer and shall not require disclosure of financial information contained in the returns.</i>
2. Are you applying for resident status as a financially independent student? <input type="checkbox"/> Yes <input type="checkbox"/> No	<i>If yes, you must complete Section 3 of this form and provide all requested supporting documentation.</i>
2a. Student's Sworn Statement: I have not been and will not be claimed as an exemption for federal Income tax purposes by any person except myself or my spouse for the current calendar year and for the calendar year immediately prior to the year in which this application is made; and I have not received and will not receive financial assistance in cash or in kind of an amount equal to or greater than that which would qualify me to be claimed as an exemption for income tax purposes by any person except myself or my spouse during the current year and for the calendar year immediately prior to the year in which this application is made.	
Signature _____ Date _____	
2b. To further substantiate your financial independence, you are required to submit appropriate documentation.	
<ul style="list-style-type: none"> A true and correct copy of your state and federal income tax return for the calendar year immediately prior to the year in which this application is made. If you did not file a state or federal income tax return because of minimal or no taxable income, documented information concerning the receipt of such nontaxable income must be submitted. A true and correct copy of your W2 form filed for the previous calendar year. Other documented financial resources. Such other resources may include but are not limited to, the sale of personal or real property, trust fund, state or financial assistance, gifts, or earnings of the spouse of a married student. If you are 24 or younger, provide a true and correct copy of the first and signature page of the state and federal tax return of your parents, legally appointed guardians, or person or persons who have legal custody of you for the calendar year immediately prior to the year in which this application is made. The extent of the disclosure required concerning the parent's or legal guardian's state and federal tax returns is limited to the listing of dependents claimed and the signature of the taxpayer and shall not require disclosure of financial information contained in the returns. 	
3. Are you on active duty military stationed in the state of Washington or the spouse or dependent of such a person? <input type="checkbox"/> Yes <input type="checkbox"/> No	
4. Did you spend at least 75% of both your junior & senior years in a Washington state high school, and did you enroll in college within 6 months of leaving high school, and were your parents/legal guardians domiciled in Washington for at least 1 year within the 5-year period before you graduated from high school? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Directions: Do not leave any questions blank. No decision can be made unless all questions are completed and all required documentation is submitted.

SECTION 3

1. This section is being completed and signed by: <input type="checkbox"/> Parent <input type="checkbox"/> Legal Guardian <input type="checkbox"/> Student	Date of your arrival in Washington : Month <input type="text"/> Day <input type="text"/> Year <input type="text"/>	Purpose of moving to Washington: <input style="width:100%; height:20px;" type="text"/> <input style="width:100%; height:20px;" type="text"/>
	Date you took action to officially declare Washington as your permanent, legal domicile: Month <input type="text"/> Day <input type="text"/> Year <input type="text"/>	

2. List chronologically your employment and physical residence for the last two years giving exact information as requested below. If you were not employed, list your physical residence for the last two years. Attach additional page if necessary.

DATES OF EMPLOYMENT			LOCATION		OCCUPATION		HOME ADDRESS			
Mo.	Day	Yr.	City	State	Employer	Hrs/wk	Street	City	State	
<input style="width:30px; height:20px;" type="text"/>	<input style="width:30px; height:20px;" type="text"/>	<input style="width:30px; height:20px;" type="text"/>	<input style="width:60px; height:20px;" type="text"/>	<input style="width:30px; height:20px;" type="text"/>	<input style="width:100px; height:20px;" type="text"/>	<input style="width:30px; height:20px;" type="text"/>	<input style="width:100px; height:20px;" type="text"/>	<input style="width:60px; height:20px;" type="text"/>	<input style="width:30px; height:20px;" type="text"/>	<input style="width:30px; height:20px;" type="text"/>
<input style="width:30px; height:20px;" type="text"/>	<input style="width:30px; height:20px;" type="text"/>	<input style="width:30px; height:20px;" type="text"/>	<input style="width:60px; height:20px;" type="text"/>	<input style="width:30px; height:20px;" type="text"/>	<input style="width:100px; height:20px;" type="text"/>	<input style="width:30px; height:20px;" type="text"/>	<input style="width:100px; height:20px;" type="text"/>	<input style="width:60px; height:20px;" type="text"/>	<input style="width:30px; height:20px;" type="text"/>	<input style="width:30px; height:20px;" type="text"/>
<input style="width:30px; height:20px;" type="text"/>	<input style="width:30px; height:20px;" type="text"/>	<input style="width:30px; height:20px;" type="text"/>	<input style="width:60px; height:20px;" type="text"/>	<input style="width:30px; height:20px;" type="text"/>	<input style="width:100px; height:20px;" type="text"/>	<input style="width:30px; height:20px;" type="text"/>	<input style="width:100px; height:20px;" type="text"/>	<input style="width:60px; height:20px;" type="text"/>	<input style="width:30px; height:20px;" type="text"/>	<input style="width:30px; height:20px;" type="text"/>

Note: You must provide proof of your physical presence in Washington the past 12 months (e.g. copies of rent receipts, lease or home purchase agreements, cancelled rent checks, letter from landlord, letter from employer, etc.).

3. If you were out of Washington during the last 12 months, give dates, and reasons for your absence:

DATES OF ABSENCE			LOCATION		PURPOSE OF ABSENCE
Mo.	Day	Yr.	City	State	
<input style="width:30px; height:20px;" type="text"/>	<input style="width:30px; height:20px;" type="text"/>	<input style="width:30px; height:20px;" type="text"/>	<input style="width:60px; height:20px;" type="text"/>	<input style="width:30px; height:20px;" type="text"/>	<input style="width:100%; height:20px;" type="text"/>
<input style="width:30px; height:20px;" type="text"/>	<input style="width:30px; height:20px;" type="text"/>	<input style="width:30px; height:20px;" type="text"/>	<input style="width:60px; height:20px;" type="text"/>	<input style="width:30px; height:20px;" type="text"/>	<input style="width:100%; height:20px;" type="text"/>

4. Have you ever registered to vote? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, attach a copy of your current voter's card.	If yes, list date, city and state for your last two registrations.	Date <input style="width:30px; height:20px;" type="text"/> City <input style="width:60px; height:20px;" type="text"/> State <input style="width:30px; height:20px;" type="text"/>	Date Voted <input style="width:30px; height:20px;" type="text"/>	Date Voted <input style="width:30px; height:20px;" type="text"/>
			Date <input style="width:30px; height:20px;" type="text"/> City <input style="width:60px; height:20px;" type="text"/> State <input style="width:30px; height:20px;" type="text"/>	Date Voted <input style="width:30px; height:20px;" type="text"/>	Date Voted <input style="width:30px; height:20px;" type="text"/>

5. Do you own or use any motor vehicles, RVs, boats or mobile homes? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, give type of vehicle, license number, state and dates of registry. You must attach a copy of vehicle registration (not the title).
	Type of vehicle <input style="width:100px; height:20px;" type="text"/> License Number <input style="width:100px; height:20px;" type="text"/> State <input style="width:30px; height:20px;" type="text"/> Date of Registry <input style="width:60px; height:20px;" type="text"/>
	Type of vehicle <input style="width:100px; height:20px;" type="text"/> License Number <input style="width:100px; height:20px;" type="text"/> State <input style="width:30px; height:20px;" type="text"/> Date of Registry <input style="width:60px; height:20px;" type="text"/>

6. Do you have a valid driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, you must attach a copy of your current driver's license.	If yes, in what state:	<input style="width:100%; height:20px;" type="text"/>	When did you first obtain a driver's license in that state?	Date <input style="width:60px; height:20px;" type="text"/>
	Previous driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, in what state:	<input style="width:100%; height:20px;" type="text"/>	When did you first obtain a driver's license in that state?	Date <input style="width:60px; height:20px;" type="text"/>

7. Do you have a bank account? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please attach documentation of date you opened account.	If yes, since what date?	<input style="width:100%; height:20px;" type="text"/>	Name of Bank <input style="width:100%; height:20px;" type="text"/> Branch <input style="width:60px; height:20px;" type="text"/>	City <input style="width:100%; height:20px;" type="text"/> State <input style="width:30px; height:20px;" type="text"/>
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8. Have you ever paid in-state tuition at any public institution of higher education? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, date of last term	<input style="width:100%; height:20px;" type="text"/>	Name of Institution	<input style="width:100%; height:20px;" type="text"/>	Dates Attended: From	<input style="width:30px; height:20px;" type="text"/>	To	<input style="width:30px; height:20px;" type="text"/>	8a. Have you ever attended a Washington college/university for more than 6 hours per term? <input type="checkbox"/> Yes <input type="checkbox"/> No	
					If yes, where	<input style="width:100%; height:20px;" type="text"/>	Dates attended From	<input style="width:30px; height:20px;" type="text"/>	To	<input style="width:30px; height:20px;" type="text"/>

9. Are you a US Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No	If no, attach a copy of your Resident Alien Card, I-94 or other INS documentation.
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10. List business or professional licenses (name & state of issue)	<input style="width:100%; height:20px;" type="text"/>
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Additional Comments:

<p style="text-align: center;">STATEMENT OF INTENT</p> <p>I certify that I have declared Washington as my true, fixed, and permanent place of habitation.</p> <p style="text-align: center;">CERTIFICATION</p> <p>I certify under penalty of perjury under the laws of the State of Washington, RCW 9A.72.085 that the foregoing and all supporting documentation are true and correct.</p>	<p>Signature of Parent (if completing SECTION 3) _____ DATE <input style="width:60px; height:20px;" type="text"/></p> <p>Parent Address (Street, City, State) <input style="width:100%; height:20px;" type="text"/></p> <p>Signature of Student _____ Date <input style="width:60px; height:20px;" type="text"/></p>
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