



## University Safety Committee Minutes

**Meeting Minutes Date:** 12/13/22

**Time:** 10:30-11:00 Zoom

**Chair:** Chad Johnson  
**Members Present:** Dave Meany; Drew Ayers, Sandra Murray  
**Members Absent:** Remington Steelman; Dave Sundstrom

**Guest:**

The USC met on September 8, 2022 from 9:04-9:25

**I. Call to Order:**

a. Introductions

**II. Mandatory Agenda Items:** (WAC 296-800-13020) - 30 Minutes

- a. Review Safety and Health Inspection Reports (**Chad Johnson/EHS**)
  - Consideration of Safety Hazard Trends and Corrections
- b. Evaluation of Accident Investigation Reports (**Chad Johnson/EHS**)
  - Determine if Cause(s) of Unsafe Conditions were Identified and Corrected
- c. Evaluation of Workplace Accident & Illness Prevention Program (**Chad Johnson/EHS**)
  - Discussion of Recommendations for Improvement, as needed

**III. New Business; COVID 19 Changes**

**IV. Members comments:** Sandra Murray provided CARR Safety Meeting Minutes.

**V. Adjourn**

I met three other Safety Committee members on 12/13/22, and listened to some student incident vs. employee incident reports, and brief description of difference between Environmental Health and Safety vs. Police safety matters. My department, CAAR, is having an "Active Attacker" training specific to our office location and staff on 3/21/23, as we have not had updated information since before the start of Covid.

EWU Police have ongoing Safety and Awareness trainings 2/22, 3/2, and 5/11/23 for:

1. Safety and Emergency Plans
2. You Are the Responder
3. Emergency Procedures
4. Situational Awareness

These trainings are very important and timely in light of a CAAR email that we were '...recently made aware and police made aware of someone leaving a threatening note on first floor of Monroe Hall, and a separate incident of the mailroom being ransacked' with possible articles stolen, though this has not been confirmed to date.

In addition, we were told to plan to leave the building in pairs due to a lurking male outside the building, which is difficult due to varying staff schedules especially on Friday evenings. Fully 2/3 of first floor lights have been out on different days, outside lights are inoperative from Monroe's "front" door to the parking lot, and even though the ice has diminished, there were no lights to show the edges of sidewalks and sheets of ice all winter. This is just what was noted around Monroe Hall.

Topics to consider and how to invite interested groups:

- 1) Environmental Safety
  - a. Personal safety
  - b. Reporting (uptick in flu and Covid, not being reported accurately/no longer required), campus safety, educating and reporting is crucial to risk management
- 2) EWU Police: prevention, lock down, active shooter, other scenarios

## Employee Incidents September 7, 2022 to December 12, 2022

On 9/14/2022 at about 0540 hours, while driving to Cheney PD in my patrol vehicle, I came upon a stalled vehicle on I 90 in the middle lane. While slowing down to avoid a collision and to slow traffic down to the hazard, I activated my emergency lights. The stalled vehicle and another unknown vehicle behind it were stopped entirely. I did not collide with the car in front of me. While stopping, I heard a vehicle's tires screeching behind me and then felt an impact at the rear of my vehicle. I called the collision over my police radio and then checked on the other vehicles involved for injuries. The third vehicle's driver complained of head and neck, so I called medics over the radio for him. I moved my vehicle to block a lane forcing moving vehicles to move away from the injured person and rendered aid until WSP and Fire came on the scene. I felt tightness and some discomfort in my upper middle back throughout the day.

I was walking out of the building and the marble stairs and landing blended together enough that I didn't notice the first step and fell. My right hand, knees, and right ankle are bruised. My wrists are sprained. My back muscles are strained.

Was pushing the main gates of the Union Market into the wall to secure them for opening when the gate got hung up on the ceiling slide and abruptly stop. My left thumb pressed hard into one of the slats of the gate and cut into the tip of my thumb.

While driving the Genie boom lift down to Martin Hall for hands on training, it skidded to a stop suddenly which cause me to lurch forward in a whiplash fashion. As the week progressed, my left hip has been very sore. Possible back and sciatica strain.

Cut left hand above thumb, sharpening a knife

At about 1:40pm, [REDACTED] came into my office to inform me that she was going home because she was having difficulty with her vision. She indicated that she had been experiencing vision issues for about 30 minutes, said that parts of her face were numb and that she was feeling tingling in her arms and hands. As I recommend that we call her primary care to determine if she needed to go to the emergency room, she began to feel weak, could no longer stand and started to collapse. Staff member [REDACTED] (who had offered to drive her home) and I caught her and eased her to the ground. Another staff member, [REDACTED] started to call 911 on her cell phone. [REDACTED] remained conscious, breathing, and responsive but did display confusion. When [REDACTED] struggled to get someone to answer her call, I went to my office phone and attempted to call 911. After 4-5 rings, the call stopped ringing and I hung up. [REDACTED] still hadn't gotten through on her cell phone so she decided to call the Cheney Fire Department. As I looked for EWUPD's number, 911 called me back. I provide information about our location and [REDACTED] symptoms. [REDACTED] reported feeling hot, but was not warm to the touch. She also indicated that her hands were cold and clammy. They had me ask her smile, lift her arms and say a short sentence. Her smile and arms were balanced, but she did report that her arms were heavy. She seemed to have difficulty repeating the requested phrase. 911 stayed on the call until the Fire Department arrived. The FD began their assessment and the paramedics/EWUPD also arrived. With [REDACTED] permission, I called [REDACTED] emergency contact who also arrived. FD recommended that [REDACTED] be transported to the hospital for an assessment.

cleaning popcorn machine. Scraped head on the corner of door.

[REDACTED] and I were talking about ordering supplies, during the conversation he went to sit in the chair, as soon as he touched down in the chair he started seizing and hit the concrete face first. I asked if he was ok at that time he was not conscious. I called my supervisor on the radio then called 911. Within seconds of calling 911 he started shaking violently. I called out his name 3 times. He finally answered and said ow. I told [REDACTED] not to move. I asked him if he knew who he was He stated his name. While I was on the phone with 911 they were asking me questions. I told them it looked like a seizure. She asked if he had had them before, [REDACTED] said yes. While dealing with the 911 operator and asking [REDACTED] the questions out of the blue he says " how the hell did I get here?" and popped his head up. I told him not to move. My supervisor showed up seconds later then she guided paramedics to the room. They took over. I made a report with EWU PDS [REDACTED] was sent to Deaconess.

I was cleaning a clog out of a Chariot 2 Scrubber hose with a Grabber tool. When I went to clean out my Grabber tool there was a staple hidden in some wet lint that poked through my glove and into my left Pointer Finger. It started to bleed immediately so I went to the closest sink, washed and rinsed it for ten minutes. The bleeding stopped then I reported it to my lead.

## Employee Incidents September 7, 2022 to December 12, 2022

<p>I was putting on a back pack vacuum and when I lifted it up from the floor to put it over my shoulder I felt a sharp pain in my lower right side of my back and now am experiencing tightness and pain in my right hip.</p>
<p>I was given instruction unexpectedly to do scrubbing and waxing at Streeter hall. I had not done any scrubbing for quite a long time and it was just me and another employee doing it all. That night after a day of continual scrubbing I got a horrific cramp in my inner thigh up towards my pelvic area. Since having the initial cramp I have continual aching and cramping in both thigh areas.</p>
<p>Employee co-worker reported she was having a hypoglycemic issue and that they had called her husband to pick her up and take her to urgent care. I went to check in and asked if we should call 911; she said no and seemed to be feeling better. Husband, [REDACTED], arrived in parking lot and when she stood up she was shaky. I called 911. CFD/EWUPD came; recommended she be looked at. Originally was going to go with [REDACTED] to hospital but when standing to go to elevator started getting shaky and nauseous. Left by ambulance to Sacred Heart.</p>
<p>Packing ladder and hit leg with ladder</p>
<p>Lifted trailer tongue of empty flatbed trailer to re-align trailer with [REDACTED]. When lifting felt a pop in lower back and immediate pain and couldn't stand-up for a while. Once I was able to stand up [REDACTED] assisted me back in the vehicle and took me to NWOS Urgent Care.</p>
<p>On 10/10/2022 Monday morning, after about 3 hours after my shift began, and after doing a lot of keyboard working and clicking constantly to work on library records, my index finger of my right hand, the finger that did all the clicking, felt a pain at the joint. The pain was constant and persisted for three days, even when I was not using the finger. I had been doing two data cleanup projects every day in the past two weeks. The work requires constant repetitive clicking on the mouse button using my index finger of my right hand. I estimated that every day, it was about 650 to 700 clicks for the projects on top on regular daily clicks on email, opening up word, etc. Other Information We have thousands of library records to do in our cleanup projects. There are very few keyboard shortcuts. A lot of tedious clicking is necessary to work on those records. It would be great if we can get a touch screen laptop, so we can touch the screen to execute commands to prevent repetitive clicking and subsequent injury.</p>
<p>[REDACTED] was lifting a chafer and she felt a pop in her back and was soon in extreme pain. (12 pound lift)</p>
<p>I was attaching the vacuum hose to the squeegee on the 3000 and a strand from the cable under the machine pricked my right index finger through my glove and caused it to bleed, took off gloves and used sanitizer to clean my wound before writing the report.</p>
<p>After custodial deliveries, I got a sharp muscle pain in my left hip area. As the day progressed the pain got worse. Through the week it has been getting worse to the point I can't walk.</p>
<p>Community Advisor was sitting in the Streeter Hall Office during their office shift. She was leaning back on the chair when the chair abruptly rolled and lost her balance. She fell off the chair and hit her head on the counter and four drawer handles before hitting her head on the floor. She was found by staff laying on the floor crying. 911 was called and Cheney Fire arrived, inspected her, and recommended that she be checked at a hospital. EMS transported her to Deaconess to get checked.</p>
<p>Was attaching the vacuum hose to the squeegee on the 3000 to scrub the second floor and a lose wire from the steel cable under the machine behind where the vacuum attaches to the squeegee stabbed my right index finger through my gloves causing it to bleed. Went and used hand sanitizer to clean the wound.</p>
<p>I was pulling on a piece of sheet metal that was stuck, then it gave way, and my left-hand knuckle struck another piece of sheet metal cutting my knuckle.</p>
<p>Was cutting sub sandwich bread with serrated knife, while holding bread in left hand. Knife cut went through the bread into first finger of left hand lacerating the finger.</p>
<p>Was walking to my car I slipped and fell in the snow and mud and slammed my right elbow onto the ground hit the side of my head</p>
<p>I was lowering the fryer filter into position and scratched my inner fingers</p>

## Employee Incidents September 7, 2022 to December 12, 2022

<p>Wild cat from outside entered the building while receiving items, went to grab the cat and the cat bit [REDACTED] on between the hand and forefinger. Seen the doctor and was proscribed a proscription and was told to take a few day off because the side effects of the medicine.</p>
<p>Was doing my normal work and I must have grabbed something wrong, next thing I know my wrist aches when I move it or grip something.</p>
<p>Dicing tomatoes with dicer and hand slipped under the plunger and got cut on the blade</p>
<p>We were scrubbing and cleaning the dorm room floors, I was using a reel machine to suck up the water and old wax. while pushing the machine on the wet floor and with the cord in the way I slipped and feel on my right leg and knee</p>
<p>My hands have been breaking out in red, itchy rashes progressively throughout each workday. I have been having issues since school started this year. I have been trying to diagnose the problem myself. I have tried different gloves that are provided here, as well as many different creams. I had gone to the clinic last month and doctor told me I must be allergic to the gloves I am wearing. That is when I began trying different gloves on a weekly basis. I have discovered that I can successfully wear a vinyl glove throughout my workday with no allergic reactions this week. I have requested a vinyl glove from my supervisor in custodial.</p>
<p>Placing T.P. in dispenser I dropped the roll when coming back up I hit my head on the bottom of the dispenser then again in next stall just not my day. I am doing fine</p>
<p>She had just placed a hot pizza pan in the holder with other pans and it didn't sit well so she tried to shift the other non-hot pans in the same holder and accidentally touched the hot pan.</p>
<p>I was moving some bags of laundry and hurt my right shoulder.</p>
<p>My office location is Computing and Engineering Building (CEB), Room [REDACTED]. I parked my car in Lot # 3. I was going towards the parking lot around 3 pm. I slipped over a paved area which was totally covered with ice (hard ice). I felt backward and bruised my Right Hand, Left Hand, Right Shoulder and Hip. I am having difficulties to move my Right Hand as I am feeling pain.</p>
<p>[REDACTED] was getting a roll of plastic film wrap un-jammed while using a knife. Slipped and cut the tip of her left index finger.</p>
<p>Lex was washing dishes in the dish room when they were putting away trays for the dish return carousel. Slid finger across the edge and a burr caught and puncture the skin.</p>
<p>CHARIOT three machine taken off the back shoe and I little cut left arm on top of the wrist.</p>
<p>I entered the Catalyst Bldg by the manual double doors (that can also be operated electronically for handicap reasons) at the front of the building and on the west facing section of the covered entry. I stepped into the vestibule and walked easily to the next set of doors, opened a door, and stepped into to the lobby. As I stepped on the surface I slipped and fell. I removed my boots and was helped up by a bystander. Walked over to the bench in the building lobby where I put on my shoes that I was carrying to wear in the office. Proceeded to my office. Commercial wiper-type mats should be installed at all building entries during the winter months. The mats should be large enough to allow 3 or 4 steps once inside the building.</p>
<p>At approximately 0700 on 10/06/22 (Should read 12/6/22 - JPS), while shoveling snow and applying de-ice to walkways on the north and northeast corner of the recreation center, I slipped on black ice and fell on two separate occasions within minutes of each other. Both falls I landed on my backside and right elbow. My right elbow, right bicep, and right thumb are experiencing a significant amount of pain.</p>
<p>I was walking across the Scott Morris building parking lot (between the building and Sprague Ave) and I slipped and fell. It was a spectacular full-body fall: I landed flat on my back, slammed my right triceps onto the blacktop, and did my best to prevent my head from hitting the ground, but my head was moving just a little too fast for my reaction time. I'm fine, but my neck is a little strained today from the impact.</p>
<p>I was walking out the front revolving door of the Catalyst Building. All of a sudden, my feet slipped out from under me, and I landed in a sitting position. The walkway was, evidently, very slick.</p>

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While walking down the stairs, my left ankle popped. It was on the inside ankle bone region. Happened while putting my weight down on it wearing snow boots. I was leaving for the night. I can still walk. There is a consistent feeling that something has changed in it, but not pain and no signs of swelling or discoloration. Precaution, I am now wearing an ankle support on it for tonight's shift. This is a just in case report. Ankle is a little weaker, issue could potentially become more down the line. Nothing a doctor would be able to notice to help fix at this time.

Removed dishwasher rack from dishwasher. 170 degree hot water splashed from the rack into his left ear. Hearing is now a little fuzzy.

I slipped and fell on the icy stairs. I tried to maintain my balance by grabbing onto the railing but in doing so I landed on my knee right at the corner of one of the steps. I distinctly felt a "crunch" upon impact and now I cannot put any weight onto my left leg without pain. I was checking up on event spaces, making sure that any prior events did not move any furniture.

## Student Incidents September 7, 2022 to December 12, 2022

<p>Participant reported feeling dizzy/lightheaded following cardio circuit. She reports suffering from anemia and having not eaten today. She reported completing several exercises and feeling faint and dizzy after exiting the stationary bike and decided to sit to rest. Desk staff checked in with participant and she denied medical assistance. She requested ice and sat with ice on her neck for approximately 10 minutes before leaving the facility independently</p>
<p>Rolled his ankle while playing basketball.</p>
<p>Last night and this morning, I started feeling slightly sick, but I thought that it was just because I recently got my flu shot a week ago. However, during lab today, my head was pounding and I was getting the chills, so I went and took my temperature and I had a slight fever (99.4). I told my professor and they told me to go home.</p>
<p>Player was skating in hockey game; took a hit into the boards. Felt shoulder discomfort when coming off the ice. Checked out on-site that showcased a potential dislocation.</p>
<p>Participant was playing basketball, landed, and rolled his ankle. He was able to stand up and walk. Supervisor was in gym when it happened but did not witness event itself. The participant was offered care and asked if he would like paramedics, he did not want it. Participant was asked if he wanted ice and he accepted. Supervisor went to retrieve ice but the door was locked. Participant walked out of the gym of his own accord and took the elevator to the bottom floor.</p>
<p>██████ was climbing in the EWU climbing gym at 5:30pm on 10/12/2022. After finishing a route on the bouldering wall ██████ intentionally dropped from the top of the boulder to the ground (approx. 8ft). On contact with the ground ██████ knee twisted outward and she felt a pop. Another student, Charles Reid, was able to hear the pop as well. ██████ rested on the ground for about 2 minutes before crawling over to the URC lobby and moved herself onto a chair. ██████ was provided ice by ██████ at approx. 5:40pm. She advised that there was little to no pain, but her right knee felt unstable particularly on the inside of her knee (medial). As time progressed her knee showed some swelling and extension became mildly limited. ██████ contacted a family member and was taken from campus by her husband at 6:55pm. ██████ was able to walk out of the building assisted by her husband.</p>
<p>██████ bumped her first knuckle on her right hand on the boiling beaker. It was just on the knuckle, smaller in area than a dime, and red with one small spot less than Tic-Tac size that is forming a blister. She was in a little pain after the initial contact, but she wanted to continue working. We had her take off her glove, wash thoroughly, then run it under cold water for several minutes. She patted it dry, and then applied first aid/burn cream from a packet in the first aid kit and covered with a bandage. She continued working with the bandage under her glove, and then replaced the burn cream and bandage when she was done and washed her hands again. She was instructed to go to the emergency room for serious pain or signs of infection, and recommended she stop by the Cheney walk-in clinic or a Multicare near where she lives (to use her student insurance) for continued minor pain or any other signs or symptoms that might be bothering her from this burn, and to let us know if she sought medical care for it. She was also advised to keep an eye out for communication from us. She said she was not in pain when she left and she was not in any distress.</p>
<p>Patient of the dental hygiene clinic, ██████, came in through the south entrance of the HSB building through the double doors, another patient held the door for her (██████ witness information noted below), and reports that ██████ seemed rushed and it appeared that she tripped over her shoes/feet. ██████ then fell on the tile floor right inside the door, landing face down. ██████ ran to get ██████ husband, and our doctor, ██████ came out to manage the scene. Initially ██████ was moaning in pain but she stopped moaning fairly quickly. ██████ soothed ██████ as I called 911 and informed the operator of the location and nature of the incident. They had me assess for bleeding, which there was none, they asked if the patient could move and she could not, and they advised us not to move her. We did not move her at all until the fire truck came. The operator had me ask if anything seemed broken and it was at this point that ██████ advised that her left arm hurt badly and she thinks it is broken. ██████ was alert and answering all questions throughout the incident, and made a few jokes as well at her own expense. The fire truck came within 5 minutes and the crew came in to assess ██████, they helped her up and she sat in a chair for a minute while they asked her questions. I overheard that she felt there was no injury to her teeth after they asked her to check. They got her onto a gurney and strapped her in to take her to the fire truck. Her husband took all of her things and thanked me for our quick action. Her husband was wearing a WSU vest. A gentleman from the COMD department called WSU security while the event was happening, and Jane from WSU security came and took a report from me including mine, ██████, and ██████ contact information, as well as a report of what happened. ██████ reported that she felt rushed by other people walking in the door at the same time. Our witness ██████ said she remembered ██████ commenting that</p>

## Student Incidents September 7, 2022 to December 12, 2022

the door is heavy, and [REDACTED] then held it open for her. I think that what caused the problem was an elderly lady rushing, and [REDACTED] commented that it looked like she shuffled her feet and tripped over her shoes. [REDACTED] reported that she felt rushed by other people walking in the door at the same time. Our witness [REDACTED] said she remembered [REDACTED] commenting that the door is heavy, and [REDACTED] then held it open for her. I think that what caused the problem was an elderly lady rushing, and [REDACTED] commented that it looked like she shuffled her feet and tripped over her shoes.

Opened the cooler door containing drinks and accidentally closed left hand middle finger on the cooler door. There is a small bruise and scratch on my middle finger with slight swelling that has calmed down in 3 days. Grabbing orders and drinks and giving it to customers

Victim reported not being able to breath after her workout and went straight to the bathroom.

My capstone group and I were doing an operational check of our snowblower sweeper. I just connected the electrical wires up to the battery and motor. I gave the switch speed control box and speed control (potentiometer) to [REDACTED]. [REDACTED] turned the 2-way switch on and turned up the speed control and everything work. We did the same in the other direction and it was fine. Then [REDACTED] set the potentiometer on the metal speed control box and I heard a small zap. I didn't think anything of it until my other group member, Parker yelled that the electrical wires going to the battery were smoking. I quickly reached down and grabbed the wires to pull them off the battery and I ended up just running my left hand up the wires removing the melted insulation off of them. This happened in only a second. I was looked at by the paramedics and they suggested for me to go to urgent care to get my hand cleaned and dressed.

Was recapping a needle (25 gauge) and it poked through the plastic and my glove, back side of needle (not the side in contact with patient tissue).

[REDACTED] was walking down the URC stairs near climbing wall and her knee locked up. This caused her to fall down a couple stairs.

Participant was squatting when knee started hurting. Old injury that is flaring up.

Individual was playing basketball when he dislocated his left knee. This knee has been dislocated once prior to this incident and so he relocated it himself. We provided him with ice and he sat in the gym for about 20 minutes until he could walk again. Individual walked out of the gym after the incident without any help.

Rolled ankle while playing basketball when coming down from shooting.