



To: Mountain Consulting Services

From: Deborah Danner, AVP Human Resources ☺☺

CC: Shawn King, AVP Facilities; Craig Opsal, Asst. Director of Plant and Electrical Services; Chad Johnson, Environmental Health & Safety Manager; and Elizabeth Rosenzweig, Safety Officer 1; Mary Voves, VP for Business, and Scott Gordon, Provost

Re: Martin and Williamson Halls—Areas of Concerned Identified by Staff

Date: June 4, 2018

On Tuesday, May 29, 2018, the University's Vice President for Business, Associate Vice President for Facilities, Environmental Health & Safety Representatives, and University Facilities Department Representatives toured Martin and Williamson Halls. Employees who work in those two buildings were also invited to attend. The purpose of the tour was to provide the staff who work in Martin and Williamson Halls the opportunity to identify areas of the building for which they had concerns. Based on this visit, the following areas were identified as areas those employees wished to have assessed and evaluated for the potential presence of mold:

Martin Hall:

- Room 152 D-- leak in the left window
- Room 152 E—examine both windows. Water stain on left window ledge, small water stain on right window ledge, and rubber pulling out of window edges
- Room 151—stain on the ceiling tiles in the waiting air, by door, and by fire alarm beacon
- Room 134 (Fish Bowl)—stain on ceiling tiles above fire alarm beacon and by door at the front of the classroom on the left side as you face the door/window area
- Room 130 (Video Control Room Hallway)- stain on ceiling tiles
- Room 114 (Hallway) ceiling tiles by exit sign and inside door
- Room 114A—smells musty believe the roof above has leaked
- Room 114 D—ceiling tiles
- Room 114 C—ceiling tiles
- Room 112 (Testing)—ceiling tiles
- Room 108 (Testing)—ceiling tiles
- Room 132 (Preschool)—ceiling tile opposite outside exit, above blue cabinet corner and in hallway to the bathroom
- Room 138A (Bathroom)—leak on toilet flush-o-meter and on tile below the sink
- NW Stairway Corner at landing—water damage in drywall below the window, previously water leakage had to be captured in a garbage can

- Room 202 (Classroom)—ceiling tiles by window
- Room 205 (Classroom)—ceiling tiles
- Room 213 (Reception area)—ceiling tiles, the leak may have been fixed but there are four stained ceiling tiles
- Room 213B—no staining, but double check ceiling by wall based on expressed concerns
- Room 234—ceiling tiles in the center of room
- Room 225D—ceiling tile above window
- CAPS Testing Room next to 225D—ceiling tile in the center of room
- Room 247—ceiling tile by light by door
- Room 249 (Hallway outside of the room)-- ceiling tile
- Room 254 (all rooms in suite)— ceiling tiles
- Room 253—ceiling tiles

Williamson Hall:

Room 232—mildew smell, stained ceiling tiles (use Lysol spray in the room to cover the smell)

NW 3rd level Stairway—water damage top of ceiling, large crack on floor starting 5th stair down

Room 306 (Bathroom)—cracking on tile floor reportedly started within last 2 ½ to 3 weeks, damage tile on ceiling

Room 314 (Hallway outside)—ceiling tile fell last year and had mold on it; request to pop and check tiles

Room 311—central ceiling tiles

Room 311D—ceiling tiles, room reportedly gets a lot of flies

SW 3rd floor stairway—cracked tile along wall and onto floor, chipped tile on wall on 2nd level of the steps

One staff also reported dead bugs in the ceiling lights.